

Prairie Cycle Club Board Meeting Minutes
6:30 p.m November 7, 2021

Joan x-presebt

Sue Jones President x	Michael Fuerst Webmaster/r x	Dan Metz At Large
Joan Wingo Secretary x	Richard Brannon Membership director x	(Blank) At Large
Sue Ellen Finkenbiner Treasurer x	Andrea Stack Activities director x	Guests: Ellen Hedrick via email

Approval of Agenda - Approved

Approval of minutes from previous meeting Sue Ellen, moved, Sue Jones Second, all approved.
Public Input/ Discussion

New Business

1. **Membership Report** (Richard)
 - a. 21 new members since August
 - b. 138 individual members for 2022. 21 of the 138 are new members.
 - c. People often join up at the end of March.

2. **Activities Report** (Andrea)
 - a. **THANK YOU EVERYBODY for making end of season ride a success!**
Thank you to Sue Ellen for paying for things and setting things up.
Frank likes to have tasks to do. He will help us in any way we need help. He picks up our PCC mail.

 - b. Annual Meeting – let's plan!
Venue – do we want to dine together?
Board members nominations
Election on line or in person?
Will people be comfortable? The cases are bouncing back up.
Should we survey the club? Sue Jones will send a survey tomorrow – November 8, multiple choice with “other” simple, just fill it out.
Michael Fuerst - Are other groups/restaurants scheduling events in restaurants?
PCC Board take a vote on line – Sue Ellen thinks this is a good way to do this.
Recruit people for positions. We need new people on the board.
Sue Ellen will continue as Treasurer
Sue Jones will continue as President
Michael Fuerst said he could continue
Richard Breannon – can continue
Joan Wingo – can continue
Andrea – take a break not on board for 2022. Looking for an activities director.

3. **Bike Month Events Summary** –
 - a.... <https://champaigncountybikes.org/> has a few ongoing bike things described.
CCB nothing big right now.
Cynthia Hoyle – Witches Ride, holiday ride
4. **Publicity:** (for tour, club in general, etc)
 - PCC tour – Saturday August 20, 2022 and reserved the LOW pavilion.
Put on Website and talk it up.
Letter templates set up, figure out sponsors and start getting sponsors.

Start in January to roll out the PCC Tour.

5. **Treasurer's Report** Sue Ellen –

End of season ride, Food: \$460. 56, Pavilion rental:

Dinner in January - \$1500.00 to subsidize the meals.

Give people the option to vote online. They do not need to show up to vote. Depending on how people feel about COVID, they may want to vote online instead of showing up at Biaggi's. People liked Biaggi's, we could hold the dinner somewhere else, or do everything electronically. Make electronic voting available in addition to voting at the dinner.

6. **PCC TOUR:** Saturday August 20, 2022 PCC Tour. Pavilion rental is complete. Thank you Sue Ellen.

7. From Ellen Hedrick:

Ellen will sell jerseys and stuff if Champaign Cycle is running their bike sale again. Also other tabling events. From Ellen: "Joan mentioned to me that people are interested in donating stuff and having another fundraiser sale. I still have things and I think there's still some cash in the box. I would like to do that again too, so you can count me in, if the board decides that that is something to do next spring. We should start calling for stuff anytime now and I can be a drop off point and maybe one of you guys in Champaign-Urbana can also be a drop off point."

Also: people have asked about winter happy hours.

Winter Happy Hours – Do people want to hold these to socialize?. \$475 total 2019, 2020 \$200 abbreviated year due to COVID. Reserve place and hors d'oeuvres – once a month, about \$75.00. People bought their own food as well. When are the Happy Hours held? December, January, February, March.

A motion to hold Monthly happy hours was made. The board voted for Monthly Happy Hours – All voted, no neys. Passed.

Hold on Wednesdays. Previous places for Happy Hour: Esquire, Aspen House, Jupiters, 7 Saints. Brought own hors d'oeuvres/appetizers to – 25 o'clock brewing, and Tryptic.

Maybe the first Happy Hour can be at 25 o'clock, Sue Ellen volunteered to bring appetizers. Lots of room at 25 o'clock and outside if it is nice out. Wednesday 3-5 pm. Trivia starts 5:25 pm. Thursday Board night. 25 o'clock may not be the best place for our group due to the already scheduled events.

December 15– Tryptic is open on Wednesday 3-9 pm. Start at our event 5pm. Sue Ellen will call Tryptic to set reservation and will bring good appetizers. Andrea will sent out announcements.

January - Crane Ally open 4-12am – go to the upstairs area – they had a waiter for us. We ordered food, don't bring your own food. We (PCC) ordered lots of appetizers.

9. **Next meeting** – December – need to decide on date

10. **Adjourned** 7:15 pm

Prairie Cycle Club Board Meeting Minutes
6:30 p.m September 12, 2021 – ended 7:00 pm

Joan Take x-Pesent

Sue Jones President x	Michael Fuerst Webmaster x	Dan Metz At Large x
Joan Wingo Secretary x	Richard Brannon Membership director x	(Blank) At Large
Sue Ellen Finkenbinder Treasurer x	Andrea Stack Activities director	Guests: Michelle Stichnoth (Volunteer at PCC Tour)x

Approval of Agenda - Approved

Approval of minutes from previous meeting

<https://docs.google.com/document/d/1slbPeH8wme84loq0XQ7TliqriYy8Ob2qoCQ5cawzXiY/edit?usp=sharing>

Public Input/ Discussion

New Business

2. Membership Report (Richard)

- a. 136 current members. 36 are new members who joined during sign up for the PCC Tour.
- b. August 1 is the rollover date to the new year. People who signed up August 1 or later have paid for the new year.
- c. Renewal is yearly. Send an email out to people to renew.
- d. Richard will count the number of people who joined/paid since August 1.
- e. Richard will also confirm the amount collected from members to be donated to KRT.
- f. 2016 had the highest number of members 182.

2. Activities Report (Andrea) – Not in attendance

- a. **THANK YOU ANDREA** for making the tour work and working around so many of our goofs 😊
- b. **End of season events** to celebrate more membership? – Board discussed End of Season Ride.

Will be held Sunday, October 17.

Group insurance to cover this event.

All members welcome and guests they'd like to introduce to the club;

1:00 pm Ride from Meadowbrook Windsor Park parking lot (not the usual ride start on Race) to Homer Lake.

Snacks and drinks at Homer Lake – Joan Wingo to set up.

Use up the snacks and Gatorade mix from PCC Tour

4:00 pm Grill at Meadowbrook Park Pavilion on Windsor. No alcohol.

Restrooms available at both locations

Sue Ellen will rent Meadowbrook Park Pavilion on Windsor for the afternoon.

Cost for Pavillion is \$85.00. Sue Ellen to complete the Rental Packet.

Ride is on Sunday afternoon to avoid football and other crowds and church.

3. Bike Month Events Summary – Discussed by Board

- a. Bike to work day Sept 14 (rain date Sept 15)
- b. Light the Night 4:00 p.m. Sept. 14 (rain date Sept. 21)
- c. Moonlight ride Sept 18 6:45 (Race Street parking lot to Sydney)
- d. CCB sponsors rides, do they have insurance for the rides?

3.1 October Bike Events

- a. October 2 – football?
- b. October 3 – Biking Event
- c. October 9/10 – Hilly Hundred

4. Publicity: (for tour, club in general, etc)

Note from Andrea for PCC Tour 2022 – set aside money for publicity – lots of signs.

Publicity throughout year – social media and money for printing signs.

5. **Treasurer's Report**

Sue Ellen – **KRT Funding** –

Match available for money donated by PCC. PCC Tour net from 2021 Ride \$1697. In 2019 PCC gave KRT \$1200 from ride and an additional \$1900 raised through Ellen's selling of jerseys and other donated items. Determined that \$680 was directly donated via PCC Tour sign up for KRT.

PCC Board voted and approved to donate an additional \$820 for a total of \$1500 for 2021. PCC Ride advertising includes wording that a donation of part of the funds raised will go to KRT.

Richard asked what is the minimum we need to run PCC for the year? Minimum is \$5000.

6. **PCC TOUR:** Brief revisit – before meeting be sure to see the files that Joan put in a Google Drive folder (I had to go to your Drive and “shared with me” to find the folder) – is this accessible for folks?

7. **Survey PCC Members** – for interest in purchasing shirts/jerseys. Socks – order online with the shirts/jerseys? Give socks to new members? We would need to increase the dues to cover the cost of the socks. Look at other bike clubs, what businesses do they use for online purchasing of shirts, jerseys, socks, other? Illinois Futbol Club (Joan) use European Sports.

8. **Membership Meeting and Banquet** – Date and details will be discussed via email. Date: January, Location: TBD, Members only, Cost: \$30 per person in 2019.

9. **Next meeting** – Sunday, October 3, 6:30 pm

10. **Adjourned** 7:00 pm

Prairie Cycle Club Board Meeting Agenda
6:30 p.m July 11 – ended 7:00 pm
Meeting ID: 850 2185 7175
Passcode: bike

Did not officially meet. Not enough board members.
Sue Jones, Dan Metz, Joan Wingo talked about the PCC Tour.
Sue Jones will find another time for the PCC Board to meet in July 2021.
Michael hopped on for a minute, but was at an event and could not stay.

Call to order
Joan Take Attendance

Sue Jones President x	Michael Fuerst Webmaster/online newsletter	Dan Metz At Large x
Joan Wingo Secretary x	Richard Brannon Membership director	(Blank) At Large
Sue Ellen Finkenbiner Treasurer	Andrea Stack Activities director	Guests:

Approval of Agenda

Approval of minutes from previous meeting

Public Input/ Discussion

New Business

Membership Report (Richard) – from his 7.5.2021 email: There are presently 113 club members. I will be taking my traveling computer with me, but won't always be in wifi range. I will be back on (hopefully) June 26th. I will also not be here for the PCC tour.

However, I do have both day of ride sign up forms as well as membership forms. I will pass these out to someone well before the event. Just 3 ppl signed up for tour.

1. **Activities Report (Andrea)**
 - a. **Plan a happy hour!**
2. **Publicity: YAY for Steve making a new graphic for the tour!!!**
 - a. **Who's doin' what and what else needs to happen? (Sue J is talking it up on rides, emails, and making Facebook stuff)**
3. **Treasurer's Report –**
 - a. **Sue Ellen 7.10.2021 email– out of the country. Financials statements for July 2021 will be emailed 7.18.2021 to the board and submitted for approval at the August 2021 PCC Board meeting.**
4. **PCC TOUR:**
 - <https://docs.google.com/document/d/1c0wu8XZ20WjqGfzyWIO5OuMgW-yUbM9zog6O52HsfgE/edit?usp=sharing>
 - a. **Go through task list / org chart**
 - https://docs.google.com/document/d/1sltVdiCTJmPP_PayE4zxhjnnAQ9RQtBTWrkbVJoVkv4/edit?usp=sharing
 - b. **Progress on sponsors?**
5. Plan next meeting
6. Adjourn

Prairie Cycle Club Board Meeting Minutes

June 6, 2021 6:30 p.m.

Zoom host: Sue Jones

Meeting starts

Roll Call (Secretary) x- attended

Sue Jones President x	Michael Fuerst Webmaster/online newsletter x	Dan Metz At Large
Joan Wingo Secretary	Richard Brannon Membership director x	(Blank) At Large
Sue Ellen Finkenbiner Treasurer x	Andrea Stack Activities director x	Guests: none

Agenda: Motion approved

Minutes [Joan] Minutes for May 2021 -Motion Approved

Actions taken since last board meeting

Insurance left at 100 coverage, will renew in February 2022 and increase if needed.

Budget report [Sue Ellen]

Problems with the bank – credit card has wrong name, checks have wrong address. These were resolved by Sue Ellen and Sue Jones. The credit cards will be used to purchase the supplies for the PCC Tour (August 21, 2021), Insurance does not want us to change mid-way. Insurance left at 100 coverage, will renew in February 2022 and increase if needed.

Start of month \$3116. Membership added \$260, pizza party \$390.80 and donation from Chris Dangles \$100. Balance is over \$3000.00.

LOW requests – proof of insurance, questionnaire, paid \$75.00 fee with PCC check.
PCC Credit card will be used to purchase food and things for the tour.

Depot in White Heath – Sue Ellen to pay the rental Fee. Curt (name) contacted people previously, but Sue Ellen will take care of this fee and contacting the person this year. Need key too.

Membership report [Richard]

113 members as of 6/6/2021

96 members as of 5.2.2021

93 members as of 4.30.2021

64 members as of 4.11.2021

560 email addresses

2016 182 2017 176 2018 181 2019 147 2020 85 COVID 2021 64 as of 4.11.2021 COVID

Activities Report [Andrea]

Nothing to add.

Rides (posted on PCC website)

PCC Pizza Party

Held Kickoff Pizza Party June 18, 2021 at Jupiter's at the Crossing.

PCC Tour

Prairie Cycle Tour Organization Chart 2021 – review and use as guidance.

Go through the questions

Sign up for stuff!!

<https://docs.google.com/document/d/1c0wu8XZ20WjqGfzyWIO5OuMgW-yUbM9zog6O52HsfgE/edit?usp=sharing>

- a. Go through task list / org chart – PCC members signed up. Also discussed other people who offered to help Terri Stoeger, Mary Ellen and others. Will hold a pizza volunteer sign up party too.
- b. Pick some folks to do the letters and ask for sponsorship ... This did not get done during this meeting.

Ride Date – August 21, 2021

See Andrea's List – Google Doc that the PCC Board discussed and divided the work.

Many more people will need to be added to do the work. Volunteers who are members can ride the tour free. Will need information for the insurance. If non-member, complete the registration.

Mary Ellen, Andrea, Terri Stoeger, other people to ask to assist.

Board members not at the Tour: Sue Ellen (insurance and location rental) and Richard (registration). Richard will ask Frank to assist with registration.

Wristbands

Need to have the cut off for closing so PCC can print off and bring to check in. Wristbands will have SAG phone number and ride number. The wristband verifies the person is with the PCC Tour. Use to enter Gibson City, aid stations, etc.

Reserve the LOW Sue Ellen will write a check. Will not have Friday night, or any inside on Saturday. Restrooms will be open. Sue Ellen will get the key (for restrooms?) when she drops off the check.

Sign up/Registration

Stop online registration August 19 (Thursday) to allow time to print off the lists of online sign ups.

Michael B to ask Frank to assist with registration. – 7/11/21 Frank is busy. Frank will ride the route and add spray paint where it is needed.

Food

Simple food and Gatorade and water will be available at LOW and the aid stations.

Gibson City Hospital – Breakfast. Stop riders entering the breakfast at 10:30am. Hospital stops serving at 11am..

Aid Stations

Joan volunteered to assist with organizing the Aid Stations. Joan will ask Teri Stoeger who will help with the food purchase to advise on the aid stations.

Sue Jones will check her basement for tables, food, Gatorade, water – what is good, what has expired.

Insurance

Sue Ellen – cost for non-members is \$5.60 each. This is why we voted on increasing the family cost.

Tour Fees

Decided on costs:

Prior to August 1 (Deadline 11:59 pm on July 31, 2021) Members \$20, Non-members \$30; After August 1 Members \$30, Non-members \$40; Day of Ride August 21, 2021 (12:00am-later)\$40 for everyone Members and Non-members. Vote: Joan Yes, Richard No, Andrea Yes, SueEllen Yes, Sue Jones Yes, Michael No. Motion carried.

Family Ride \$20 (Insurance per non-member is \$5.60 each) we voted to increase the family ride from \$15 to \$20 to help cover the cost of the insurance. Joan Yes, Richard Yes, Andrea Yes, SueEllen Yes, Sue Jones Yes, Michael Yes, Motion carried.

Stop online registration August 19 (Thursday) to allow time to print off the lists of online sign ups.

Tour Sign Up Form

Michael will add a note that a portion of the sign-up fee for the PCC Tour will go toward the KRT. Over the past three years \$5800 has been donated to the Forest Preserve. Good for publicity and to encourage paying for the tour.

What we offer to participants

Any PCC swag? – Maybe order online only?

SAG Wagon

Subaru person. Has not gotten back to Andrea. It was suggested that someone else has a connection with Subaru. We will need other people with racks on their cars to pick up cyclists.

Have one cellphone number, then that person(who owns the cell phone) sends people out with SAG cars to assist riders.

Gibson City Stop

Hours:

Volunteers

Pizza Party volunteer sign up – Andrea will check on June 22, 6:00 pm, Jupiters?

Route

Street markings – Lanz, plan about a week in advance, need to confirm no rain. Then someone else bikes around to follow the markings. Check the markings two days before the ride. Add paint as needed. Andrea to contact Curt about the route planning

Broader Bike Community Events

Juneteenth – ride through neighborhoods

Bike class this Friday 6/11/2021

Publicity

YAY for Steve H. making a new graphic for the tour!!!

Old Business

New Business

Action items by Next Meeting

Next Meeting: June 27, 6:30 pm – Tour Ride meeting

Adjourn 8:25 pm

Prairie Cycle Club Board Meeting Minutes

May 2, 2021 6:30pm :

Zoom host: Sue Jones

Meeting starts

Roll Call (*Secretary*) x- attended

Sue Jones President x	Michael Fuerst Webmaster x	Dan Metz At Large x
Joan Wingo Secretary	Richard Brannon Membership director x	(Blank) At Large
Sue Ellen Finkenbiner Treasurer x	Andrea Stack Activities director x	Guests: Debra Karplus x

Agenda

Motion approved

Minutes [Joan]

Minutes for April, 2021 -Motion Approved

Actions taken since last board meeting

Insurance was reduced from 150 to 100 members coverage
Andrea sent out the PCC Tour question list – reviewed during this meeting.
Rides were held – see notes below.

Budget report [Sue Ellen]

Problems with the bank – credit card has wrong name, checks have wrong address.
Balances are climbing because of membership climbing.
We received \$270 insurance refund.
Balance is \$3116.07. About our standard balance.

Membership report [Richard]

Insurance was decreased to 100 members.
Sue Ellen will check with insurance if we go above 100. Email insurance to make the change.
People are showing up for rides despite the weather and numbers for riders will improve with the weather.

96 members as of 5.2.2021
93 members as of 4.30.2021
64 members as of 4.11.2021
560 email addresses

2016 182 2017 176 2018 181 2019 147 2020 85 COVID

Activities Report [Andrea] : Nothing to add.

Rides (posted on PCC website)

Ride leaders need to announce weekly changes to rides directly to riders. Week to week does not go through the Activities board member.

PCC Pizza Party

Date of Pizza Party – Discussed June or May. Andrea will check on Tuesday, May 18th or 25th
Location – Outside- Jupiters – Held at the Crossings location for several years.
Reason for party – Kick off meeting, membership sign up, welcome.
Food – ½ price pizza at Jupiters

PCC Tour

Ride Date – August 21, 2021

Andrea will send out the to do list from the previous year to the PCC board.

Reserve the LOW

Andrea – reserve for certain number of hours instead of full day. Sue Jones said to ask if we can re-serve for the same deal like before. Also have a sponsor if we need finances to pay for the rental. MaryEllen is our contact.

Ask do we need the building (inside?) or only bathrooms.

Past – donation from PCC to Forest Preserve so they do not lose money on giving us the rental.

Sign up

Sign up inside building if it is raining, otherwise sign up outside.

Bathrooms are outdoors.

Andrea has the paper form for the previous tour sign up. Andrea will scan and send to the PCC Board

Food

Do we want to have food at LOW?

Do we want food or other things at the Aid stations?

No Food offered by PCC. Google map food places (Caseys etc) along the way.

Have tables available. Communicate how/where people can get food.

Food trucks – Super expensive pre COVID, per Andrea. May continue to be super expensive, not an option.

Can we bring in Pizza? Timing concerns – how to keep pizza hot?

We can tell people where to go get pizza.

Decide Gibson City is the place for food. Other food people can order their own.

Food at LOW – how will it function?

Richard: What would it cost to get sandwiches from Jimmy Johns? Andrea: JJ's does not want to donate.

Were people who got back from Gibson City hungry? The Rain impacted the last tour people did not stay, they left.

Dan – Announce that we will reduce the price. We will not have food. When we announce the ride state this is a strange time and for this one year only, we decided to do it this way. Other rides are doing rides without food, others do regular food. Just settle that we are not doing food this year. People can find their own food.

Aid Stations

Volunteers – Hand sanitizers (Sue Jones has sanitizer in bins), social distance, masks, be courteous. Sue Joes will get notes from GITAP. Even before COVID – how to keep things clean to prevent spread of disease.

Need locations – Need someone's yard for a rest stop. Curt Bobson – need name.

Caseys along the route

Need a SAG wagon – at least one.

Need a cell phone number for people to call. Richard Brannon's cell phone was given out. He was called for ride pickup.

Paper map with cell phone number to call.

Arm band – cell phone number on it so it is right there.

Just one cell phone number, that person gets the calls, then the person goes out to get people.

Insurance

Andrea: Do we charge a fee per person for the tour instead of a donation since we have the Gibson City now? How much do we charge per person?

Sue Ellen: If they are non-members, we need enough to cover their insurance cost. Will need to look up the cost per non-member.

Tour Fees

Sue Jones: Can we say recommended donation – check here?

Andrea: set fee – Non-member, member; Early sign-up lower fee; closer to ride higher fee. This will ensure some income, even if it is a rainy day and day of ride numbers are lower.

Need old sign-up form with the various amounts.

Dan – The closer it gets to the ride the higher the cost.

Example – Springfield Ride Fees -initial charge \$45 non-members, \$35 members, up to \$60 for day of registration. They are giving away a swag bag packet at pickup, bottled water, supported rest stops along the route, bib tracking, event t-shirt, meal – grab & go, 5 route options, waves of 45 people.

Dan – Do we cap the number of riders?

Tour Sign Up Form

Dan – All of the rides I signed up for were online. There is a service that handles the sign ups. Andrea - We have something like that, but we have to figure it out on paper before we submit it online. Dates/members/non-members, many details

Ride Committee

Do we start a Ride Committee? The PCC Board and invite other people to join, i.e. Frank, to work on the planning for the ride.

Need an agenda of what to cover. Including the form.

Highlight the Gibson City Breakfast stop on the tour form.

What we offer to participants

Any PCC swag? – None

Dan – Stickers are given out by some rides. Hilly Hundred does it. Dan will contact Dean's Printing to ask about sticker costs.

Sue Jones – We have had PCC stickers for windows and helmets. Look at stickers for ride and for club.

Dan - long ago embroidered PCC Century Rides

SAG Wagon

Ownership has changed. Andrea will follow up with Subaru person. It was helpful to have the vehicle to check on people. PCC paid for fuel.

Gibson City Stop

Question for Chris Dangles – Is there a way to get the breakfast food without going inside?

Limit of people who can go inside for the breakfast? Will there be bins outside for trash?

Richard Brannon will send Chris Dangles email to Andrea. Andrea will send a list of questions to Chris D.

Volunteers

start recruiting now

Sign up at May welcome meeting and another volunteer pizza party in June.

Route

Will we use the same route as last time?

Negative thing – the Ride from Gibson City to Mahomet was boring because it was all one direction. The only problem riding in one direction is the wind.

Ask Steve Henkel about the ride route, ask about the Gibson City to Mahomet section.

Broader Bike Community Events

League of American Bicyclists is planning events for May (tho' targeting 'essential workers') Ride to School – posted on calendar by Cynthia H. – Champaign County Bikes

Ride of Silence May 19 – friends of bike riders ride

May 15 Clean up Kickapoo Rail Trail

Make a link to the Champaign County Bikes on the PCC website, also post Clean up and Ride of Silence.

September 11 is Springfield Ride

August 28 Wabash River Ride

Publicity

PCC Tour- on PCC Website, other places?

Promote the Gibson City Breakfast included in the PCC Tour

Old Business

New Business

Action items by Next Meeting

PCC Tour – Email to discuss the PCC Tour pieces outlined above.

Next Meeting: June 6, 6:30 pm - Tentative

Adjourn 7:30pm

2021 Meeting Schedule